



25 March 2026

Dear Parents and Carers,

Following the Easter holidays, we will be trialling a new system for communicating with parents and carers regarding first aid incidents in school. Under this new approach, you will receive an email notification whenever your child has received first aid treatment during the school day.

This system is designed to ensure that you are informed in a timely and efficient manner, while also supporting our commitment to clear and consistent communication between school and home.

The information shared will include a brief summary of the incident and the care provided. Please note that for more serious injuries or concerns, we will continue to contact you directly by telephone as usual.

We will review the effectiveness of this trial over the coming weeks and welcome any feedback you may have.

Yours sincerely

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Student Services Manager



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