



20 October 2025

Dear Parent/Carer

We wanted to take this opportunity to congratulate Students on how well many of them are working on completing their Art coursework preparation sketchbooks for their coursework final piece.

As you will know, these sketchbooks are worth 75% of the coursework component and students have been working hard on them since March. I am writing to you now as we approach the end of the period of time available for the preparation work to be complete to ask for your support in encouraging students to complete all of the work before their upcoming deadline.

As you may know, the Period of Sustained Focus (where students create their final piece) will take place in the week commencing 24th November. When the students begin their final piece, they are no longer allowed to work on their sketchbook. This is therefore the deadline for their sketchbook and all work must be completed by then. For each piece of missing work, students can lose up to 10 marks.

We would be very grateful if you could support your child to achieve the best grade possible by ensuring that they use the October break to complete any work that they may be behind on or missing and improve the quality as much as possible where required.

Students will also need to be purchasing their final mount board or other surface to complete their final piece on. We would like for these to be in school by 17th November so that we can check that students have got the right thing before they commence their final piece. We are aware that it is becoming increasingly difficult for parents to get to shops to purchase this and that prices are rising, we have therefore managed to source high quality A1 mountboard which when brought in bulk, offers a significant discount for our students. We are therefore able to sell you this from the school shop at a price of £2.10.

If your child is eligible for Pupil Premium funding, the school will cover this cost through the pupil premium fund. The preferred method of payment is via ParentPay. However, if you are unable to make the payment through ParentPay, please contact the finance office to discuss alternative arrangements.

If you would like to order a piece of this mountboard, please make the payment by Friday 14th November so that we can ensure that all students have what they need in time for their exam.

If you have any questions or if there is anything else that we can do to support your child, please do not hesitate to contact me or their Art teacher.

Kind Regards,

Anna Harvey
Director of Art and Design Technology Faculty



Soham Village College
Sand Street, Soham
Ely, Cambridgeshire
CB7 5AA

Tel: 01353 724100
Email: svc@soham-college.org.uk
www.sohamvc.org

Other schools in our Trust:
Kennett Primary School
The Shade Primary School
The Weatheralls Primary School