



15 April 2024

Dear Parents and Carers,

Re: School Attendance Update

I am writing to thank parents for their help in ensuring as a school our attendance levels are above the national average. However, we have noticed lately that there has been an increase in our absence rates and whilst we appreciate that students are ill from time to time, wherever possible we encourage you to send your child to school to avoid loss of learning.

We have also noticed an increase in the number of students signing in late or leaving early during the school day, without information provided by parents in advance which is causing disruption to school and lessons. In line with Cambridgeshire County Council advice, please be aware that we will only authorise students' lateness or leaving early if parents contact the school by ringing 01353 724100 or by emailing attendance@soham-college.org.uk or svc@soham-college.org.uk. It is also essential for safeguarding reasons that students sign in at Reception if they arrive after 8.30am, or sign out if they leave before 3.00pm.

Soham Village College recognises the importance of parents/ guardians understanding the legal duties surrounding education and what is expected when a child is on a school roll. More information regarding this can be found at www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/education-your-rights-and-responsibilities/school-attendance. To translate the County Council information into another language, please scan the following code using a mobile camera. This will automatically translate into the language registered on the mobile phone;



We will continue to monitor closely and contact families whose children's attendance is causing concern to offer our support. If you have concerns about your child's attendance please contact me or your child's Head of Year.

Yours sincerely,

Mr Richard Pearce
Assistant Head



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Other schools in our Trust:
Kennett Primary School
The Shade Primary School
The Weatheralls Primary School