



	<p>In order to achieve the BTEC Level 1 Introductory Certificate in Vocational Studies, students will study the units outlined below. Because of the nature of this BTEC qualification, students will study most units over the 2 years, with teaching being paused at appropriate moments. Students are able to achieve a Pass/Merit/Distinction grade within the Level 1 qualification. The unit also enables students to work on non-assessed practical work in designated areas of the school including the FLT garden.</p>	
Unit Number	Unit Content	Assessment
<p>Unit A2: Developing a Personal Progression Plan</p>	<ul style="list-style-type: none"> • Students will complete self-assessment tasks, evaluating their strengths, areas for development and explore their mind-set • Students will complete work to explore possible Post-16 college courses. • Students will complete work to explore career choices. • As part of this unit students will complete their Personal Statements and college applications, but this will be done in Year 11. • The unit compliments other Personal Progression units for Hospitality and Tourism and Health and Social Care. 	<p>Continuous assessment throughout the unit. Students will complete a portfolio of evidence. Students will produce a Progression Plan centred around their plans for post-16 education.</p>
<p>Unit HT5: Preparing and Cooking Food</p>	<ul style="list-style-type: none"> • In Year 10 students will prepare and cook a series of basic dishes, focusing on dishes that will enable them to live independently. Students do not pay for ingredients, but may be asked to bring in extras if they wish to. • In the autumn term of Year 11, students will prepare a Christmas parcel for veterans of the Royal British Legion. • In Year 11 students will plan, prepare, cook and evaluate a meal that will form part of their final assessment. 	<p>In Year 10 students complete evaluations at the end of every cook.</p> <p>For their final assessment in Year 11, students will plan, prepare, cook and evaluate the creation of a main meal.</p>

Unit B12: Communicating with customers	<ul style="list-style-type: none"> • Students will study examples of effective and ineffective verbal communication skills • Students will study examples of effective and ineffective • Students will carry out a role play activities seeking advice and dealing with complaints 	<p>Students will complete a role play activity which will assess their learning from the unit, including transferable skills.</p>
Unit A1: Being Organised	<ul style="list-style-type: none"> • Students will learn how to prioritise tasks • Students will learn how to plan their time effectively • Students will use a variety of devices to help their organisation • Students will meet deadlines for assessments 	<p>Students will be asked to complete a task over a set period of time. In order to complete the task students will be called upon to use their learning from the unit.</p>
Unit AD8: Designing a Product	<ul style="list-style-type: none"> • Students will learn to understand a brief • Students will generate ideas • Students will produce designs • Students will learn the ability to interpret a brief and meeting the needs of others • Students will learn time management 	<p>Students will produce a plan for a design and then produce the final product</p>