



Soham Village College: Provider Access Policy

Introduction

This policy statement sets out the College's arrangements for managing the access of providers to pupils at the College for the purpose of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions, taster events, use of social media, and Parentmail
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Nick Oakhill (Careers Education, Information, Advice and Guidance Manager)

Tel: 01353 724100

Email: noakhill@soham-college.org.uk

Opportunities for access

A number of events, integrated into the College's careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	*PSHE	*PSHE *National Careers Week events	*PSHE - Intro to Careers *Activote
Year 8	*PSHE – Enterprise Day & Employer Presentation	*PSHE *National Careers Week events	*PSHE *Activote
Year 9	*PSHE	*PSHE - World of Work activity day and College Presentations *University visit Eyes on the Prize *National Careers Week events	*PSHE *Activote
Year 10	*PSHE	*PSHE *National Careers Week events	*PSHE – Work Related Learning Day *Interview skills *Personal Statement workshop *Apprenticeship Presentation *Post 16 Taster Days and Open Evenings *National Citizen Service assembly
Year 11	*PSHE – College Applications & College Presentations *Post 16 Parents Information Evening *Careers Fair *Post 16 Open Evenings *National Citizen Service assembly and stall	*PSHE *National Careers Week events	*Career Guidance and Support – GCSE results

Employer Engagements event run through the year across all year groups depending on availability and other school activities. This is not a restrictive plan. Please speak to our Careers Manager to identify the most suitable opportunity for you.

Premises and Facilities

The College will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The College will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Careers Manager or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the College librarian. The Resource Centre is available to all students at break and lunch times and after school.

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