



COMPLAINTS AND APPEALS PROCEDURE (EXAMS)

If a student or parent/carer wishes to make a complaint regarding Soham Village College's delivery or administration of a qualification they should in the first instance contact the Examinations Officer unless the complaint concerns the Examinations Officer, in which case they should contact the Head of School. If the complaint cannot be resolved in this way, please refer to the school's complaints policy which can be found on the school website.